



MANOHARBHAI SHIKSHAN PRASARAK MANDAL'S

# MAHATMA GANDHI ARTS, SCIENCE & LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE

ARMORI Dist. Gadchiroli (M.S.) 441 208

Re-accredited by NAAC 'A' with 3.02 CGPA

## Online Registration (User Manual) for REGISTERED STUDENTS

Only for B.Sc., B.A., B.Com., B.Sc (H/S)- 2<sup>ND</sup> & 3<sup>RD</sup> Year Students  
&  
M.Sc. & M.A -II Year Students

Dear Students,

Welcome to **Mahatma Gandhi College, Armori....**

We are happy to help you here.....for Online Registration Process of the Institution.

- ❖ First of all you have to visit our official website of the institution [www.mgcollegearmori.ac.in](http://www.mgcollegearmori.ac.in) and
- ❖ Then after you have to click on Online Admission link
- ❖ Read user manual carefully before online registration.

### Online Admission

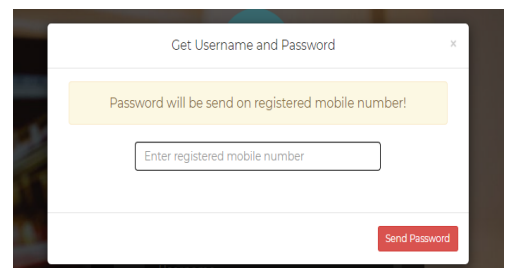
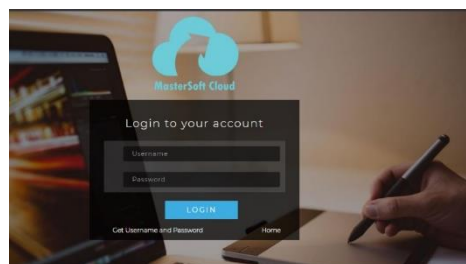
- Prospectus of 2020-21
- User Manual of Online Registration Process
- User Manual of Fees Payment

ONLINE NEW ADMISSION (UG I YEAR AND PG I YEAR)

ONLINE ADMISSION (UG II YEAR & III YEAR AND PG II YEAR)

ONLINE FEE PAYMENT

- ❖ Click on online admission UG- 2<sup>ND</sup>, 3<sup>RD</sup> & PG- 2<sup>ND</sup>
- ❖ Then after, for getting registration for UG- 2<sup>ND</sup>, 3<sup>RD</sup> & PG- 2<sup>ND</sup> Year courses click on **Get Username and Password Button...**
- ❖ Enter your mobile no registered in institution.
- ❖ You get received an SMS containing Username and Password.



- ❖ After getting username and password on your registered mobile no...Sign In using given credentials.

### **NOTE: -**

**If student forgot or change their mobile no and not receiving username & password.  
Contact to Administration section of the Institution to **Changes Mobile No in system.****

### After Successfully login.....

Fill all the mandatory fields marked with \* and Non-Mandatory Fields also to submit complete data to the institution.

❖ After login into your account, **Click on Online registration.**

#### 1. Personal Information: -

Fill all mandatory and Non- mandatory fields in personal details.

#### 2. Address Details: -

Enter your Corresponding as well as Permanent address detail.

#### 3. Photo & Signature Details: -

a. **Photo:** - Upload your passport size photo

b. **Signature:** - Upload your Signature

##### Note:

\* Uploading Photo & Signature are mandatory.

\* Please select valid image file (e.g. JPG, JPEG, GIF, PNG,)

\* maximum file size 200 kb

#### 4. Examination Details: -

Enter your previous examination detail.

#### 5. Subject Details: -

Choose your subjects, as choose in last examination.

#### 6. Payment Method: -

a. **Online Payment:** - if you want to pay your fee online, online payment facility will be provided in the system.

b. **Offline Payment:** - if you want to pay your fee offline, visit to our institution and pay your fees in counter.

#### 7. Confirmation of Application: -

a. **View Application:** - Preview your application and check it out your complete filled data.

b. **Confirm Application:** - By clicking **Confirm**, you agree to the [Terms and Conditions](#) set out by this site, including our Cookie Use.

##### Note:

• Please click on Confirm Application button for final registration.

• You cannot update application once confirmed.

#### 8. Preview of application: -

Check your application by clicking on preview.

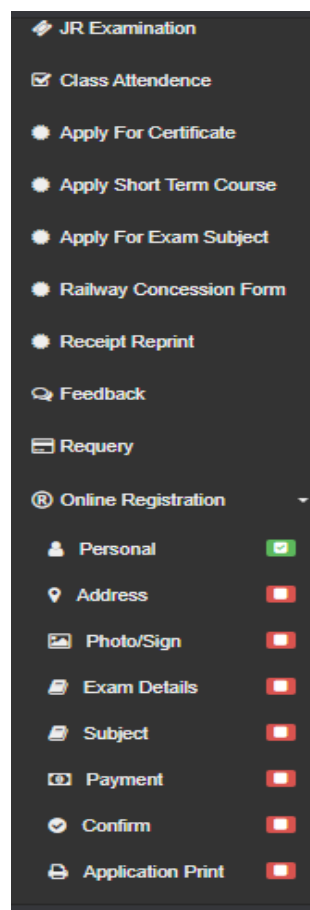
#### 9. Application Print: -

Print your application with fees payment receipt, attach all necessary document and submit to admission committee in the institution.

#### 10. Verification and Submission of Application: -

a. **Verification by Admission Committee:** - First of all your application was scrutinized by admission committee. Then after your admission will be confirmed, if admission committee recommends your application.

b. **Submission of Application:** - after confirmation of your admission by the committee, attach all the mandatory documents in hardcopy along with the application.



**Admission Committee**  
**M. G. College, Armori**